

MEMORANDUM

Date: January 4, 2012

To: EO Clubs

From: Carole Lefebvre Johnson

Reference: 25 and 50 year Volunteer Pins

When sending in your nominations for the Skate Canada Achievement Awards, please remember to include a list of individuals in your Section who are eligible to receive 25 and 50 year Volunteer Pins.

Coaches who have **proven** volunteer activities over a period of 25 or 50 years are also eligible to receive this pin. When submitting a nomination for a coach to receive a 25 and 50 year Volunteer Pin, please include documentation, e.g. a list of volunteer activities, to support the nomination. Coach nominations will not be considered without the appropriate supporting information.

Submissions for the pins, as well as the nominations, should be received at the sectional office no later than **Friday, February 3, 2012**. If you have any questions, please do not hesitate to contact me at the numbers listed below. Thank you very much.



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