

DEAR COACH,

As a prerequisite to registering with Skate Canada, you are required to complete a Criminal Record Check online via myBackCheck.com. This check can be completed in three simple steps!

www.backcheck.net/skatecanada

A screenshot of the myBackCheck.com website showing the "Account Registration for Individuals" page. The page has a navigation bar with "Home", "Services for Individuals", and "Services for Organizations". The main heading is "Account Registration for Individuals". Below this is a welcome message: "Welcome to myBackCheck.com! To get started, simply fill out the form below to create your account with us. All fields marked with stars are mandatory. If you need any help, please refer to the [FAQ](#). For further assistance you may [contact us](#)." The form is divided into sections: "General Preferences" with a "Language" dropdown set to "English"; "Your Profile Information" with fields for "Prefix Name" (No Preference), "First Name", "Middle Name(s)", "Last Name", "Suffix Name", and "Date of Birth (YYYY/MM/DD)"; "Choose a User Name" with a text field containing "cmichell"; "You MUST register with the email address used to invite you" with fields for "Email" (calvin@hotmail.com) and "Verify Email Address" (calvin@hotmail.com); "Phone Number (including Area Code)" (416 221 0667) and "Phone Extension". At the bottom, there is a security note: "For your security, please ensure your password has at least 8 characters containing the following: one uppercase letter, one lowercase letter, and one number."

STEP 1

REGISTER:
Create your own personal account.

STEP 2

ORDER & CONSENT:
Provide your information and consent to the check online.

myBackCheck.com
Order • Store • Manage & Share your background check

Canada Post Physical Identification Form

Section 1 - Instructions for the Canada Post Retail Clerk

1. Obtain two (2) pieces of identification from the applicant and a photo ID to applicant via their website.
2. Compare the information in the signature block section below with the identification provided by the applicant and the likeness of the person appearing before you.
3. Ensure the applicant's identity information is present in the signature block and obtain their signature.
4. Complete the identity questions in the signature block and affix your Canada Post date stamp.
5. Scan two pieces of identification and the signature block section.
6. Complete the BackCheck transaction in RPS to transmit the 3 images.

STEP 3

VERIFY ID:
Print the ID Verification form and take it, along with 2 pieces of ID to a Canada Post location near you.

That's it! We will receive the forms from Canada Post and within one business day your check will be completed and automatically shared with Skate Canada. You can also log in to your myBackCheck.com account to view results online.